

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

January 30th, 2023 at 17:30 Hours

Those present were B. Gray, A. Rendon, J. Richardson, R. Dawkins, K. Neal, A. Hughes, E. Hill, Maintenance Supervisor A. Pepper, R. Bouchillon Airport Operations Manager, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent were H. Thach and Russ Rogers.

- I. Call to Order** – R. Dawkins called the meeting to order
- II. Welcome Visitor** – None
- III. Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the January agenda as presented.
- IV. Adoption of Minutes from December 19th, 2023 Airport Board Meeting.**
After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the December 19th Minutes as presented.
- V. Announcements/Comments** – R. Lincoln made a few comments. Hired a full-time lineman and airport maintenance employee, working out well.
- VI. Airport Directors Report** - R. Lincoln gave the report. Several items were covered, none major. New spool built for fuel cable.
- VII. Old Business**
 1. 2021 FAA CRSSA Grant Update – Some operational expenses will be charged to this grant.
 2. FAA ARPA Grant update -Full value.
 3. 2022 FAA AIP Update – Survey complete, coring complete, design and layout are ongoing.
 4. 2022 MDOT Multi-Modal Grant – Need to pour one more section of concrete. Two pieces of other work need to be completed and grant will be almost expended.
 5. 2023 MDOT Multi-Modal Grant – April or May before it is dry enough to work on this project.

6. Storm Drain Repair Plans / Schedule – Still too wet.
7. Airport Road Sewer Extension – Work surveyed and pending.
8. Oktibbeha County Humane Society Request – Paperwork still needs to be completed.
9. (FY) 2023 Airport Terminal Grant Application – Looking at details and possibilities for the future.
10. Cell Tower – Need information and ideas about how to accomplish this project.

VIII. New Business

1. MAA 2023 Membership Dues – We are now designated to a regional airport and dues are \$750.00. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Membership Dues of \$750.00.
2. Tupelo Aviation – Approval to pay \$1,440 for aviation assistance with the Coach Mike Leach memorial service held at MSU. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay \$1,440 for aviation assistance with the Coach Mike Leach memorial service held at MSU.
3. Agriculture Land Lease – Tenant wants to exercise the option to renew the lease and we don't have to advertise. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to lease the land at last year's price and with no advertisement.
4. Ramp Surface Cracks – Cold weather impacted the parking ramp and they need to be corrected. Need to get quotes to have them repaired.
5. AIP Grant Oversight Risk Assessment – Done every three years. R. Lincoln will complete the document.
6. Pay Request No. 4 from Tabor Construction from the MDOT MM-0068-1022 Grant in the amount of \$84,351.60. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Pay Request No. 4 from Tabor Construction from the MDOT MM-0068-1022 Grant in the amount of \$84,351.60.
7. Pay Request No. 1 from ERECT-A-TUBE from the MDOT MM-0068-1022 Grant in the amount of \$68,613.60. After discussion by the Board and upon a

unanimous vote of those members present, it was agreed to pay the Pay Request No. 1 from ERECT-A-TUBE from the MDOT MM-0068-1022 Grant in the amount of \$68,613.60.

8. Pay Request No. 5 Invoice 1232301 from Clearwater Consultants from the MDOT MM-0068-1022 Grant in the amount of \$10,564.00. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Pay Request No. 5 from Clearwater Consultants from the MDOT MM-0068-1022 in the amount of \$10,564.00.
9. Pay Request No. 5 Invoice 112.2301 from Clearwater Consultants from the 2022 AIP 3-28-0068-2022 Grant in the amount of \$41,500.00. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the Pay Request No. 5 from Clearwater Consultants from the 2022 AIP 3-28-0068-2022 in the amount of \$41,500.00.

10. Approval of Airport Purchase Orders:

- J-2961 - Rackley Oil – Tank gauge stick & regular unleaded gas \$118.00
- J-2967 - Titan Aviation – Jet A Fuel \$24,275.47
- J-2970 - AMAZON – Safety wire pliers & .032 safety wire \$63.07
- J-2971 - Maxx South – Business Video – 12/11/22 – 01/10/23 \$153.89
- J-2972 - AMAZON – Ice bags, popcorn, popcorn bags \$69.53
- J-2973 - Titan Aviation – Jet A Fuel & Fuel Truck rentals \$29,356.48
- J-2974 - Magnolia Bottled Water – 3 x 5 gallon of bottled water \$27.00
- J-2975 - LOWES – garbage bags \$34.17
- J-2976 - East MS Lumber Co. – Ceiling tile panels for South Hangar \$47.99
- J-2977 - R. Bouchillon - O'Reilly's oil dry reimbursement \$29.97
- J-2978 - Walmart – Pilot snacks, coffee, coffee cups, foam cups, sticky notes, invoice books, air fresher \$83.99
- J-2980 - Atlanta Attachment Co. – Batteries for the GPU \$2,455.29
- J-2981 - Paul's Welding – repair rolling gate on Greta Lane \$160.00
- J-2982 - Maxx South – Business Video – 1/11/23 – 2/10/23 \$174.37
- J-2983 - AMAZON – Multimeter \$49.13
- J-2984 - Titan Aviation – Jet A Fuel \$33,448.67
- J-2985 - Ryan Pinnix Stump Removal – Remove stump and clean up two other areas \$200.00
- J-2986 - Walmart – Pilot snacks, coffee K cups, coffee, creamer, cleaning supplies, night light, shop towels \$108.17
- J-2987 - Titan Aviation – Avgas Fuel \$34,013.07
- J-2988 - RSI Net – Data Service Oct-Dec 2022 \$180.00
- J-2989 - Remote Systems Integration – AWOS Scheduled Maintenance \$800.00
- J-2991 - QT Pod – One Year Cell Plan \$480.00
- J-2992 - LOWES – Lumber for Jet A hose reel, lineman gloves, hacksaw & blades, locking pliers, PVC Cleaner, PVC components \$96.69

J-2993 - NESCO – 25 x 15WT8 4' LED bulbs \$219.00
J-2998 - LOWES – 2 gallons lacquer thinner, shop rags \$68.35

*Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the above expenses as presented.

IX. Adjourn until 17:30 p.m. February 27, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759. Approved.

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve adjournment to the date, time and location as presented above.

Approved on: 02/27/2023

Airport Board Chairman: Robert W. Davis Date: 02/27/2023

Recording Secretary: Jimmy A. Richardson Date: 27/Feb/2023