

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

April 24, 2023 at 17:30 Hours

Those present were, J. Richardson, R. Dawkins, K. Neal, A. Hughes, E. Hill, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent were H. Thach, Russ Rogers, A. Rendon, and B. Gray

- I. **Call to Order** – R. Dawkins called the meeting to order.
- II. **Welcome Visitors** – No visitors.
- III. **Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the April agenda as presented.
- IV. **Adoption of Minutes from March 27, 2023 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the March 27, 2023 minutes as presented.
- V. **Adoption of Minutes from March 30, 2023 Recess Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the March 30, 2023 minutes as presented.
- VI. **Announcements/Comments** - None
- VII. **Airport Directors Report** – Asphalt improvements have been made to the entrance of the airport, Avgas fuel truck location and the entrance to the new corporate hangar. AWOS FCC License WPYA990 renewal has been received for the period through 7-14-2033. The used oil was picked up all over the field on Tuesday, 4-18-2023. Working with applicants for a part time lineman and maintenance positions.
- VIII. **Old Business**
 1. 2021 FAA ACRGP Grant Update - \$9,747.84 balance.
 2. FAA ARPA Grant update - \$59,000.
 3. 2022 FAA AIP Update - Moving along.
 4. 2022 MDOT Multi-Modal Grant - Setting anchor bolts next week. Need to inventory deliveries thus far.

5. 2023 MDOT Multi-Modal Grant - Waiting on weather.
6. 2023 AIP/Bill Grant - Waiting for official grant offer to arrive and have the Mayor and City Clerk watching also.
7. Airport Road Sewer Extension - \$12-\$15k for a pump station like in G1 room.
8. Oktibbeha County Humane Society Request - In process.
9. Cell Tower - No progress.
10. Jet A Truck - Working with Titan Aviation, in progress.
11. Ramp Entrance Improvements - South entrance concrete poured, need backfill.
12. 2024 MDOT Multi-Modal Grant Application - Submitted on time.

IX. New Business

1. Acceptance of the Lowest Electrical and Related Quote for the Corporate Hangar - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the lowest Electrical and Related Quote for the Corporate Hangar from Doug Martin for \$41,500.
2. Approval for Pay Request No. 6 from Tabor Construction from the 2023 BIL/Grant in the amount of \$30,153.81. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay this request.
3. Pay Request No. 001 from Tabor Construction for unloading the Erect - A - Tube truck from the 2023 BIL/Grant in the amount of \$1,149.00. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay this request.
4. Terminal Building Update and Clearwater Consultant Invoice No. 121.2301 in the amount of \$67,990.00. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay this request.
5. Oktibbeha County Annual Budget - C. Hardin will prepare five (5) year grant funded plan.
6. Approval of Northstar Aerospace Solutions Invoice 23-005 in the amount of \$45,000.00. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay this invoice.

7. Approval of Airport Engineering Services for June 1, 2023 - May 31, 2028. - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the sole applicant, Clearwater Consultants, Inc.
8. Asphalt and Limestone City Invoice - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay these invoices, \$1,953.28 for asphalt and \$255.00 for limestone.
9. Taxiway and Ramp Crack Fill Project - Waiting on linear distance and exact cost.

10. Approval of Airport Purchase Orders:

- J-3025 - Rackley Oil - Aeroshell W100, regular unleaded gas, off road diesel \$1,016.12
 - J-3037 - Titan Aviation - Jet A Fuel \$23,765.00
 - J-3042 - Magnolia Bottled Water - 4 x 5 - gallon water bottles & 100 cups \$44.00
 - *J-3043 - Clearwater Consultants - Pay Request # 7 Invoice 112.2303 from the 2022 AIP Grant 3-28-0068-028-2022 in the amount of \$28,212.00
 - J-3044 - Titan Aviation - Jet A Fuel & April Fuel truck rentals \$24,760.41
 - J-3045 - NAPA - Window handle for Jet A truck drivers' door \$53.49
 - J-3046 - R. Bouchillon - Walmart purchase of Coffee cups, AC Filters, pens, invoice books, credit card paper rolls \$116.88
 - J-3047 - Titan Aviation - Avgas fuel \$35,319.22
 - J-3048 - NAPA - Ford 6610 fuel and oil filters \$118.96
 - J-3049 - R. Lincoln - H&R Agri Power Ford 6610 primer fuel pump \$154.44
 - *J-3050 - Erect-A-Tube - Invoice # 2 PROG8108 \$137,227.20
 - J-3051 - NAPA - Grease fittings, tubes of grease, gear oil \$71.97
 - J-3053 - Titan Aviation - Jet A Fuel \$25,239.40
- * Previously Approved

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the listed Airport Purchase Orders listed above.

- X. **Adjourn until 5:30 p.m. May 22, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn this meeting until 5:30 p.m., May 22th, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 22/May/2023

Airport Board Chairman: Paul V. Dand Date: 5/22/2023

Recording Secretary: Jimmy G. Kufeld Date: 22/May/2023