

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759
MEETING OF MONDAY, AUGUST 30TH, 2021**

This meeting was called in accordance with the provisions set forth in
Miss. Code Ann. 25-41-13

August 30, 2021 at 17:30 Hours

Those present were A. Hughes, K. Neal, B. Gray, R. Rogers, R. Dawkins, J. Richardson, Airport Director R. Lincoln, Board Engineer C. Hardin.
Absent: G. Wilson

- I. **Call to Order** – R. Rogers
- II. **Welcome Visitors** – None
- III. **Approval of Agenda** – There came for consideration by the Board the recommendation to approve the agenda for the August 30th, 2021 meeting. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the minutes as provided.
- IV. **Adoption of Minutes from June 28, 2021 Airport Board Meeting** – There came for consideration by the Board the recommendation to adopt the Minutes from June 28th, 2021. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the minutes as provided.
- V. **Adoption of Minutes from July 26, 2021 Airport Board Meeting** – There came for consideration by the Board the recommendation to adopt the Minutes from July 26th, 2021. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the minutes as provided.
- VI. **Announcements/Comments** -

Airport Directors Report – Comments by R. Lincoln. 2017 AIP Grant closed, 2019 MDOT Multi Modal grant closed, comments on courtesy cars, new Pilot recliners in place
- VII. **Old Business**
 1. 2020 FAA Cares Grant Update – \$35,809 left in grant.
 2. 2021 FAA Cares Grant Update – \$23,000 left in grant.
 3. Third COVID FAA Grant Application – Application in, amount of \$59,000.

4. Pre-Application for the FAA 2022 – Land purchase and design of runway extension and related improvements.
5. 2020 FAA AIP Grant Update – Need an LED light on AWOS tower. There came for consideration by the Board the recommendation to adopt the Terry Stidham bid for AWOS road work and a supplemental agreement for the higher cost of materials. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the bid and agreement for the higher cost of materials.
6. 2022 MDOT Multi Modal Grant Application Status – There came for consideration by the Board the recommendation to approve the Status of the 2022 MDOT Multi Modal Grant Application. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt this request.
7. Storm Drain Repair Plans / Schedule (Clearwater Consulting) – Soil moisture causing delays.
8. Finishing Mower New and Old Update – New one ordered, delivery January, 2022, old ones will be evaluated and repaired.

VIII. **New Business**

1. Flight School Agreement – New language in the contract, has been approved by the Board Attorney and the Board of Alderman. There came for consideration by the Board the recommendation to approve the new language in the Flight School Agreement for Bryan Field Airport and have both operators (flight school) sign the new agreement. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the updated Flight School Agreement.
2. NOAA Weather Station Agreement – No cost to us. NOAA wants to set up a weather station. Location has been determined. There came for consideration by the Board the recommendation to approve the location of the weather station. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the request.
3. Clearwater Work Authorization for the MDOT 2022 Grant. There came for consideration by the Board to approve the engineering work authorization for the new corporate hanger. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the request.
4. Scissor Lift for the Airport – \$7,175.00 low bid. There came for consideration by the Board the recommendation to purchase a scissor lift for use by the airport for maintenance and related activities. After discussion by the Board

and upon a unanimous vote of those members present, it was agreed that the airport would proceed with the low bid purchase of a 24 ft – 26 ft scissor lift from United Rentals of Starkville, MS, for the total purchase price of \$7,175.00

5. Rotating Beacon – Received only one bid. Will need to wait for the other quote before taking action.
6. T-Hangar Striping - \$750.00 for a center line stripe in all the T-Hangars. There came for consideration by the Board the recommendation approve \$750.00 for a center line stripe in all the T-Hangars, inclusively. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt this request.
7. 2021 MAA Conference Nov 11-12 – Inform R. Lincoln if you know you will be able to attend the conference.
8. W.M. Brooks payment of \$1,750.00 for appraisal work. There came for consideration by the Board a request to approve W.M. Brooks and Associations, LLC, their final invoice in the amount of \$1,750.00 for additional appraisal work. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt this request..
9. Ford Tractor Repairs – \$3,281.72 for service work on the blue tractor. There came for consideration by the Board to the matter of payment of the Earth Work invoice in the amount of \$3,281.72 for repairs to the airport's 6610 Ford tractor. After discussion by the Board and upon a unanimous vote of those members present, payment of this invoice was authorized..
10. Approval of Airport Purchase Orders:
 - J-2668 - Rackley Oil – Off road diesel, Prim fuel conditioner Aviation oil, Regular unleaded gas \$1547.32
 - J-2672 - Titan Aviation – Av gas, Jet A & fuel truck rentals \$40,245.60
 - J-2678 - Clearwater Consultants – Invoice # 3 for engineering services for the 2017 FAA Grant \$6,058.00
 - J-2679 - Clearwater Consultants – Invoice # 2 for engineering services for the 2020 MDOT Grant \$1,300.00
 - J-2680 - Safety Flag Co. – 3 windsocks \$297.16
 - J-2681 - Newell Paper – White multi folded paper towels \$52.14
 - J-2682 - Spiller Furniture – 2 power recliners \$2,078.00
 - J-2683 - Titan Aviation – Av Gas fuel \$17,212.20
 - J-2685 - CO-OP – Ferris 52" blade set, oil filter & Eraser Weed Control \$156.25
 - J-2686 - Walmart – Coffee creamer, paper towels, 2 Ivory wall plate covers, jumper cables, printer ink & popcorn seasoning \$186.94
 - J-2687 - U.S. Post Service – 1 year Post Box Fee \$322.00


- J-2688 - Starkville Utilities – Setting 5 light poles \$1,469.12
- J-2689 - Doug Martian – Wiring 5 light poles to power source \$7,300.00
- J-2690 - Gateway Tire – Mount new right rear Gator tire \$20.50
- J-2691 - Wade Inc. – New right rear tire for the Gator \$111.14
- J-2692 - Magnolia Bottled Water – 3 x 5 Gal & 200 cups \$32.00
- J-2693 - Maxx South – Business Video 8-11-9-10-21 \$148.97
- J-2694 - Lowes – Self-propelled bagger push mower \$407.55
- J-2695 - Paul's Welding – repair zero turn canopy brackets \$80.00
- J-2697 - R. Lincoln – Reimbursement for AIRNAV Listing \$82.00
- J-2698 - Walmart – Lug wrench, invoice books, hand cleaner, 80 w90 gate chain lube \$41.34

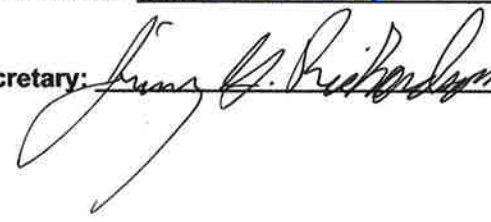
There came for consideration by the Board to approve the above listed Airport Purchase Orders. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve these payments.

11. Adjourn until 17:30 p.m. September 27, 2021 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759 – Approved unanimously.

There came for consideration by the Board to adjourn this Airport Board Meeting until 17:30 p.m. September 27th, 2021. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt this request.

Approved on: 9-27-21

Airport Board Chairman:  Date: 9-27-21

Recording Secretary:  Date: 27/Sept/2021