

**OFFICIAL MINUTES OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

MEETING OF MONDAY, November 29TH, 2021, 1730 HOURS

**This meeting was called in accordance with the provisions set forth in
*Miss. Code Ann. 25-41-13***

**Those present were K. Neal, B. Gray, R. Rogers, R. Dawkins, J. Richardson,
Airport Director R. Lincoln, Employee A. Pepper & Board Engineer C. Hardin.
November 29, 2021 at 17:30 Hours**

- I. **Call to Order** - R. Rogers called the meeting to order at 5:30 pm
- II. **Welcome Visitors** - None
- III. **Approval of Agenda** - There came for consideration by the Board the recommendation to approve the agenda for the October 29th, 2021 meeting. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the agenda as provided.
- IV. **Adoption of Minutes from October 25, 2021 Airport Board Meeting** - There came for consideration by the Board the recommendation to approve the minutes for the October 29th, 2021 meeting. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to approve the minutes as provided.
- V. **Announcements/Comments** – Brief discussion of the possible runway extension.
- VI. **Airport Directors Report** – General comments by R. Lincoln. Football traffic is over
- VII. **Old Business** -
 1. **2020 FAA Cares Grant Update** -. \$33,503.10 grant balance
 2. **2021 FAA Cares Grant Update** - \$23,000, no money has been spent
 3. **Third COVID FAA Grant Application** - \$59,000 in grant, expenditures can be related to operations, personnel, etc.
 4. **Pre-Application for the FAA 2022 AIP** – in progress
 5. **2020 FAA AIP Grant Update** – Discussed by C. Hardin.

6. **2022 MDOT Multi Modal Grant Update** – Working on it and making progress, bids in late January
7. **Storm Drain Repair Plans / Schedule** – Work is progressing. About half is completed
8. **NOAA Weather Station Agreement** – In progress on electrical power quotes.
9. **T-Hangar Striping** – weather and timing - no progress
10. **Rotating Beacon** – waiting on installation quotes
11. **New Local Agreement between the City, County and University** – All signatures are not yet on each entity's document

VIII. New Business

1. **RSI Agreement** - There came for consideration by the Board the recommendation that we submit to city that we will contract with RSI for AWOS maintenance for a period of five years at \$2,400.00 per year. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the contract for the time and amount as stated.
2. **Kirby Mills Hangar Request** – R. Lincoln is working on this project
3. **MAA Conference Update** – R. Lincoln, K. Neal, R. Dawkins A. Hughes attended this conference. From information obtained at the conference, R. Lincoln will pursue a grant for the airport and report back
4. **Terry Stidham Construction 2020 AIP Pay Request #1** - There came for consideration by the Board the recommendation to approve the 2020 AIP Pay Request #1 from Terry Stidham Construction, in the amount of \$12,543.37. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the agenda as provided
5. **Nomination Committee for 2022 Airport Board Officers** - There came for consideration by the Board the recommendation to approve the Airport Board Officers for Calendar Year 2022. The recommendations are Russ Rogers – President, Roben Dawkins – Vice-President, Jimmy Richardson – Secretary. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to accept the new Board as recommended
6. **Approval of Airport Purchase Orders:**

J-2720 - Rackley Oil – Off road diesel, fuel conditioner, mower oil,

- Aviation Oil, Regular Unleaded Gas \$1,271.25
- J-2722 - APAC – Asphalt for fuel truck area \$453.65
- J-2723 - Waters Truck – Jet truck brake repair \$243.44
- J-2732 - Titan Aviation Fuels – Jet A fuel \$22,753.84
- J-2733 - Wade Tractor – Gator front tires \$192.96
- J-2734 - Webster Electric Co. LLC – AWOS final balance payment \$11,571.00
- J-2735 - Clearwater Consultants Inc. – 2022 MDOT Engineering Pay Request # 1 \$7,040.00
- J-2736 - Gateway Tire – Mount two front Gator tires \$33.50
- J-2737 - O'Reillys – 2007 Ford Expedition wiper blades & trim care \$29.17
- J-2738 - R. Lincoln – Reimbursement for UPS shipping for PAPI control board \$16.45
- J-2739 - Titan Aviation Fuels – Jet A & Fuel Truck Rentals \$23,234.87
- J-2740 - Co-op – Glyphosel plus \$98.85
- J-2742 - Bob Smith – Reimbursement for T- Hangar Rent \$375.00
- J-2743 - Mid South Pump & Valve – Repair of Ford tractor steering cylinder \$139.84
- J-2744 - Maxx South – 11/11/21 – 12/10/21 Business Video \$148.85
- J-2745 - LOWES – FBO Hangar Door Electronic Lock \$121.60
- J-2746 - R. Lincoln – Reimbursement for MAA Conference trip \$1,080.35
- J-2748 - R. Dawkins – Reimbursement for MAA Conference trip \$315.52
- J-2749 - K. Neal - Reimbursement for MAA Conference trip \$309.13
- J-2750 - A. Hughes - Reimbursement for MAA Conference trip \$315.52
- J-2753 - Gateway Tire – Repair left front flat on Ford Tractor \$20.00
- J-2754 - Titan Fuels – Jet A Fuel \$22,920.27
- J-2755 - Walmart – Blue shop towels, white paper towels, coffee, 55-gallon garbage bags, invoice books, pens & printer ink \$158.29

There came for consideration by the Board the recommendation to approve payment of the Airport Purchase Orders for October 29th, 2021. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the agenda as provided

IX. Adjourn until 17:30 p.m. December 20th, 2021 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

There came for consideration by the Board the recommendation to approve the adjournment for the November 29th, 2021 meeting. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt adjourn until 17:30 p.m., December 20th, 2021.

Approved on: 12-20-21

Airport Board Chairman: 

Date: 12-20-21

Recording Secretary: 
01/24/22

Date: 01/24/22