

**OFFICIAL AGENDA OF THE
GEORGE M. BRYAN FIELD AIRPORT BOARD
120 Airport Road
Starkville, MS 39759**

Those present were T. Breckenridge, J. Richardson, R. Rogers, W. Gray, Airport Director R. Lincoln, Board Engineer C. Hardin, and Airport Operations Manager Courtney Cox, Lineman A. Pepper. Absent were A. Hughes, G. Wilson, K. Neal

February 22, 2021

- I. Call to Order**
- II. Welcome Visitors** – Dr. Richard Benton, Betty Benton, and a family member.
- III. Approval of Agenda** – Motion made by T. Breckenridge and seconded by R. Rogers. Passed unanimously.
- IV. Adoption of the Corrected October 26th 2020 Airport Board Minutes** – Motion made by J. Richardson and seconded by T. Breckenridge. Passed unanimously.
- V. Adoption of Minutes from January 25, 2021 Airport Board Meeting** – Motion made by R. Rogers and seconded by T. Breckenridge.
- VI. Announcements/Comments** – R. Lincoln explained that we are a Titan Aviation fuel customer. This is not a change in companies.
- VII. Airport Directors Report** – R. Lincoln reported on several items including runway lights, some new items for the lounge, fire extinguishers inspection, runway closed because of weather (ice), fuel inspection, etc.
- VIII. Old Business**
 1. 2017 FAA Grant (Clearing & Grubbing, Fencing, Signage, Gate Operators, and underground power installation) Update – Should be ready to close this grant within a short time, without needing more funding.
 2. 2020 AIP Grant Update – Will not receive this grant and goes off the agenda.
 3. Columbus Clearance Frequency 126.25 MHz Update – No update.
 4. 2020 MDOT Multi Modal Grant (Upgrade Self-Service Fuel Terminal) Update
 5. Storm Drain Maintenance – C. Hardin is working with the video.
 6. 2020 FAA Cares Act Grant 3-28-0068-025-2020 – Has a balance of \$37,759.82.

7. Briefing Room Improvements – R. Lincoln and R. Rogers are still working on these improvements.
8. Terminal Building Update – C. Cox reported on the improvements to the Terminal Building.
9. Ground Lease of Airport Property – No info provided to R. Rogers.

IX. New Business

1. Richard Benton & T-Hangar E3 – This customer appears out of compliance with the lease agreement, which stipulates that the hangar must be occupied 50% of the time and he has not met those conditions. Dr. Richard Benton and his wife addressed the Board. Motion by R. Rogers to give Dr. Richard Benton the required 30 days notice to vacate his hangar lease. Seconded by T. Breckenridge. Passed unanimously.
2. High Wing Aviation Agreement – Will research the minimum standards.
3. Bids for Leasing Tillable Airport Land – Received 2 bids at 4:00 today. Motion made by R. Rogers to accept the higher bid of \$4,653.50 for this year with the option of Kyle Knight keeping this agreement in place for the next year if he accepts that option by the deadline date.
4. 2021 FAA Airport Improvement Program Grant Application for cost related to operations, personnel, cleaning, sanitization, janitorial services, and debt service payments in the amount of \$23,000 at the 100% rate. Motion made by T. Breckenridge and seconded by R. Rogers to accept the 2021 FAA Airport Improvement Program Grant Application. Passed unanimously.
5. Approval of Airport Purchase Orders:
 - J-2565 - Titan Aviation Fuels – Jet A Fuel \$15,218.38
 - J-2569 - Rebel Services – Service work on the Jet A fuel Farm, Jet A truck & travel \$150.00
 - J-2570 - Allen Enterprises – 6 LED Taxiway lights and shipping \$1,105.34
 - J-2571 - Walmart – Paper towels, ink cartridge, invoice books, cups & storage box \$125.28
 - J-2572 - Rackley Oil – Unleaded regular gas \$75.24
 - J-2573 - R. Lincoln – Reimbursement for toggle switch flip covers \$25.64
 - J-2574 - Titan Aviation Fuels – Fuel truck rentals \$800.00
 - J-2575 - E Fire – Annual fire extinguisher inspections & exchanges \$1,956.00
 - J-2576 - Walmart – Samsung TV and wall mount \$593.96
 - J-2577 - NESCO Electrical – 75 4' LED light bulbs \$589.50
 - J-2580 - NAPA – Grease fittings, grease & grease gun \$44.97

Motion by J. Richardson and seconded by R. Rogers to pay the above purchase orders. Passed unanimously.

X. Closed Determination Session – R. Rogers moved that the Board close its open session and go into Executive Session for the purpose of discussing personnel issues, seconded by T. Breckenridge. Passed unanimously.

XI. Open Session - Closed

XII. Executive Session.

- Upon motion made by R. Rogers the Board moved from Executive session to Open Session, seconded by T. Breckenridge. The motion passed unanimously.

XIII. Open Session – No action taken on any of the personnel issues discussed during the Executive Session

XIV. Adjourn until March 29, 2021 @ 5:30 pm in the Terminal Building located at 120 Airport Road, Starkville, MS 39759

Approved on: 29/ March /2021

Airport Board Chairman: Jay B... Date: 31 MAR 2021

Recording Secretary: Jay L. Richardson Date: 30/2021