

**OFFICIAL MINUTES OF THE  
GEORGE M. BRYAN FIELD AIRPORT BOARD  
120 Airport Road  
Starkville, MS 39759**

**June 26, 2023 at 17:30 Hours**

Those present were, R. Dawkins, R. Rogers, B. Gray, E. Hill, K. Neal, J. Richardson, Maintenance Supervisor A. Pepper, Airport Operations Manager R. Bouchillon, Airport Director R. Lincoln, Board Engineer C. Hardin. Absent were A. Hughes, H. Thach, A. Rendon

- I. **Call to Order** – R. Dawkins called the meeting to order.
- II. **Welcome Visitors** - none
- III. **Approval of Agenda** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the June 26 agenda as presented.
- IV. **Adoption of Minutes from May 22, 2023 Airport Board Meeting** - After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adopt the May 22, 2023 minutes as presented.
- V. **Announcements/Comments** – June 25 evening storm damage – E1 T-hangar door pinned at the top, 18” square sign blown off of the fuel farm, south windsock departed the windsock frame and was found on the field
- VI. **Airport Directors Report** – R. Lincoln presented the report. Added hazmat signs to the fuel farm tanks, No Parking RV’s, Buses, Trucks sign is up, golfcart is back in service, Board of Aldermen will meet on Wednesday July 5 instead of Tuesday, July 4th.
- VII. **Old Business**
  1. 2021 FAA ACRGP Grant Update – Grant balance of \$9,314.00
  2. FAA ARPA Grant update – Grant balance of \$59,000
  3. 2022 FAA AIP Update – C. Hardin is working on the runway extension design.
  4. 2022 MDOT Multi-Modal Project – Grant Closed, building frame is up, Tabor hangar invoice # 1 of \$15,750.00 was presented and upon a unanimous vote of those members present, it was agreed to have this invoice paid from the 2023 FAA BIL Grant
  5. 2023 MDOT Multi-Modal Grant / Project – Contractor will start after corporate hangar is complete

6. 2023 AIP/Bill Grant – Neither grant has been received
7. 2024 MDOT Multi-Modal Grant Application – No information has been received.
8. Airport Road Sewer Extension – Estimate of \$15,000 was discussed.
9. Oktibbeha County Humane Society Request – C. Hardin will write a letter.
10. Cell Tower – This will be listed on the 18B survey
11. Jet A Truck – R. Lincoln reported, waiting on Titan Aviation
12. Oktibbeha County Annual Budget – Working on this and the Supervisors will need to be informed.
13. NFPA 407 Anti-spill System for Re-fueling of Fuel Trucks – On the Board agenda for approval.

#### **VIII. New Business**

1. **2023-2024 Airport Budget** – Carey and Rodney are working on it.
2. **Approval of Clearwater Consultants Invoice # 9 for the 2022 AIP Project.** Approval of Clearwater Consultants for the 2022 AIP Project, invoice # 9, 112.2304. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the \$47,800.00 to Clearwater Consultants from the 2022 AIP Project referenced above.
3. **Approval of Clearwater Consultants Invoice # 3 for the Terminal Building Project.** Approval of Clearwater Consultants Invoice # 3 for Terminal Building Project, 121.2303 in the amount of \$63,990.00. After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the \$63,990.00 to Clearwater Consultants from the Terminal Building Grant
4. **MAA Annual Conference Sept 13<sup>th</sup>-15<sup>th</sup> 2023 in Meridian, MS** – discussion of the conference and the Airport Board Members will inform R. Lincoln if they will be attending.
5. **Runway Grooving** – An estimate of \$400,000.00 was discussed.
6. **Pilot Lounge** – R. Rogers will start working on this project.

**7. New Terminal Building Planning – C. Hardin provided an update.**

**8. Approval of Airport Purchase Orders:**

- \*J-3028 - Baker's Ready Mix - Ramp entrance Invoice # 1 \$17,620.00
- J-3052 - Allen Enterprises - 6 LED bulbs & power supplies \$1,055.98
- J-3060 - Rackley Oil - DEF diesel fluid, oil dry pads, oil boom, Aeroshell 15W 50 oil \$ regular unleaded gas \$430.44
- J-3065 - Amazon - 9 Uniform Shirts \$118.18
- J-3066 - Titan Aviation - Jet A fuel \$23,095.63
- J-3067 - Wade Inc. - John Deere Tractor AC repair \$849.74
- J-3070 - NAPA - Hexbit for Jet A truck hose real repair \$9.99
- J-3071 - Magnolia Bottle Water - 5 x 5 gallon water bottles & 3 sleeves of cups \$62.00
- J-3072 - Gateway Tire - Left front Gator tire repair \$12.50
- \*J-3073 - Clearwater Consultants Pay Request # 8 from the 2022 AIP Grant in the amount of 51,290.00
- \*J-3074 - Clearwater Consultants - Invoice 111.7 for ramp entrance engineering services \$5,250.00
- J-3076 - Oktibbeha County CO-OP - 2.5 gallon Round up \$79.95
- J-3077 - Oktibbeha County CO-OP - Bolts for Wood 15' batwing mower \$43.50
- J-3078 - Paul's Welding - Repair woods 15' batwing tow hitch \$160.00
- J-3079 - Clark Beverage - Coke products \$210.00
- J-3080 - Compliance Signs - Hazmat Signs for fuel farm tanks \$68.06
- J-3081 - University Screen Printing - Embroidery for shirts and hats \$90.00
- J-3082 - NAPA - Grease for mowing equipment \$35.96
- J-3083 - Amazon - Shop vac filter & 500 coffee cups \$65.70
- J-3084 - Titan Aviation - Avgas fuel \$27,439.94
- J-3085 - LOWES - Hardware for No Parking sign and golfcart \$9.77
- J-3086 - Walmart - Coffee, filters, creamer, soap, cleaner, mints & invoice book \$60.10
- J-3087 - NAPA - Golfcart oil & oil filter \$28.97
- \*J-3088 - Clearwater Consultants - Terminal Building Pay Request # 1 \$67,990.00
- \*J-3089 - Clearwater Consultants - Terminal Building Pay Request # 2 \$36,580.00
- J-3091 - Powerstroke - Stihl 2 bump heads, spark plug, air filter, eyelet \$46.95
- J-3092 - Sullivans - HP65 color & black cartridges \$78.93
- J-3093 - Magnolia bottled water - 2 x 5 gallon bottle of water \$20.00

\* Previously Approved

**After discussion by the Board and upon a unanimous vote of those members present, it was agreed to pay the invoices listed above.**

Airport Board Minutes cont.  
June 26, 2023

**IX. Adjourn until 5:30 p.m. July 24, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759**

After discussion by the Board and upon a unanimous vote of those members present, it was agreed to adjourn until July 24, 2023 at the Terminal Building located at 120 Airport Road, Starkville, MS 39759.

Approved on: 7/24/2023

Airport Board Chairman: Robert W. Dault Date: 7/24/2023

Recording Secretary: Jimmy D. Richardson Date: 24 July 2023