



OFFICIAL ELECTRONIC PACKET

CITY OF STARKVILLE, MISSISSIPPI

SEPTEMBER 8, 2015



OFFICIAL AGENDA
THE MAYOR AND BOARD OF ALDERMEN
OF THE
CITY OF STARKVILLE, MISSISSIPPI

RECESS MEETING OF TUESDAY, SEPTEMBER 8, 2015
5:30 P.M., COURTROOM, CITY HALL
101 EAST LAMPKIN STREET

PROPOSED CONSENT AGENDA ITEMS ARE HIGHLIGHTED AND PROVIDED AS
APPENDIX A ATTACHED

- I. **CALL THE MEETING TO ORDER**
- II. **PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. **APPROVAL OF THE OFFICIAL AGENDA**
 - A. **APPROVAL OF THE CONSENT AGENDA.**
- IV. **APPROVAL OF BOARD OF ALDERMEN MINUTES**
- V. **ANNOUNCEMENTS AND COMMENTS**
 - A. MAYOR'S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:
 - B. BOARD OF ALDERMEN COMMENTS:
- VI. **CITIZEN COMMENTS**
- VII. **PUBLIC APPEARANCES**
- VIII. **PUBLIC HEARING**

A PUBLIC HEARING ON THE PROPOSED BUDGET AND
PROPOSED TAX LEVIES FOR THE CITY OF STARKVILLE.

IX. MAYOR'S BUSINESS

X. BOARD BUSINESS

XI. DEPARTMENT BUSINESS

A. AIRPORT

THERE ARE NO ITEMS FOR THIS AGENDA

B. COMMUNITY DEVELOPMENT DEPARTMENT

1. CODE ENFORCEMENT

THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

THERE ARE NO ITEMS FOR THIS AGENDA

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

THERE ARE NO ITEMS FOR THIS AGENDA

E. FINANCE AND ADMINISTRATION

THERE ARE NO ITEMS FOR THIS AGENDA

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

I. PERSONNEL

1. REQUEST AUTHORIZATION TO HIRE A TEMPORARY, FULL-TIME EMPLOYEE TO ASSIST WITH MAINTENANCE WORKER DUTIES IN THE PARKS & RECREATION DEPARTMENT.
2. REQUEST APPROVAL TO FILL VACANT POSITIONS OF APPRENTICE LINEMAN IN THE UTILITIES DEPARTMENT.

J. POLICE DEPARTMENT

1. REQUEST AUTHORIZATION TO ALLOW THE STARKVILLE POLICE DEPARTMENT TO ENTER AN AGREEMENT WITH THE OFFICE OF JUSTICE PROGRAMS IN THE AREA OF EQUIPMENT. THE TOTAL GRANT IS FOR \$5,169.14 WITH A 25% MATCH OF \$1,292.28 BEING PAID BY SPD. THIS EQUIPMENT IS FOR DISPLAYS TO USE WITH DARE, A CHILD ID PACKAGE, AND EQUIPMENT FOR INSTALLATION OF WEAPON LOCKS.

K. SANITATION DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

L. UTILITIES DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

XII. CLOSED DETERMINATION SESSION

XIII. OPEN SESSION

XIV. EXECUTIVE SESSION

A. PERSONNEL

XV. OPEN SESSION

XVI. RECESS UNTIL SEPTEMBER 15, 2015 @ 5:30 IN THE COURT ROOM AT CITY HALL LOCATED AT 101 EAST LAMPKIN STREET.

The City of Starkville is accessible to persons with disabilities. Please call the ADA Coordinator, Joyner Williams, at (662) 323-2525, ext. 121 at least forty-eight (48) hours in advance for any services requested.

APPENDIX A
CONSENT AGENDA

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- II. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**
- III. APPROVAL OF THE OFFICIAL AGENDA**
 - B. APPROVAL OF THE CONSENT AGENDA.**
- IV. APPROVAL OF BOARD OF ALDERMEN MINUTES**
- V. ANNOUNCEMENTS AND COMMENTS**
 - B. MAYOR’S COMMENTS:
NEW EMPLOYEE INTRODUCTIONS:

 - B. BOARD OF ALDERMEN COMMENTS:
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- IX. MAYOR’S BUSINESS**
- X. BOARD BUSINESS**
- XI. DEPARTMENT BUSINESS**
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THERE ARE NO ITEMS FOR THIS AGENDA

2. PLANNING

THERE ARE NO ITEMS FOR THIS AGENDA

C. COURTS

THERE ARE NO ITEMS FOR THIS AGENDA

D. ENGINEERING

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E. FINANCE AND ADMINISTRATION

THERE ARE NO ITEMS FOR THIS AGENDA

F. FIRE DEPARTMENT

THERE ARE NO ITEMS FOR THIS AGENDA

G. INFORMATION TECHNOLOGY

THERE ARE NO ITEMS FOR THIS AGENDA

H. PARKS

THERE ARE NO ITEMS FOR THIS AGENDA

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L. UTILITIES DEPARTMENT

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PUBLIC HEARING NOTICE

“NOTICE OF A PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE CITY OF STARKVILLE”

The City of Starkville will hold a public hearing on its proposed budget and proposed tax levies for fiscal year 2016 on **Tuesday, September 8, 2015 at 5:30 PM** and a second public hearing on **Tuesday, September 15, 2015 at 5:30 PM** at the **Municipal Court Room of City Hall at 101 East Lampkin Street.**

The City of Starkville is now operating with projected total budget revenue of \$18,423,850. 23.88% or \$4,400,000 of such revenue is obtained through ad valorem taxes. For next fiscal year, the proposed budget has a total projected revenue of \$20,352,124. Of that amount, 23.78% or \$4,840,000 is proposed to be financed through a total ad valorem tax levy.

The decision to not increase the ad valorem tax millage rate of 21.98 for fiscal year 2016 above the current fiscal year's ad valorem tax millage rate means you will not pay more in ad valorem taxes on your home, automobile tag, utilities, business fixtures and equipment and rental real property, unless the assessed value of your property has increased for fiscal year 2015.

Any citizen of The City of Starkville is invited to attend this public hearing on the proposed budget and tax levies for fiscal year 2016 and will be allowed to speak for a reasonable amount of time and offer tangible evidence before any vote is taken.



AGENDA ITEM NO: Department Business—Personnel—XI.I

CITY OF STARKVILLE

AGENDA DATE: September 8, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Request authorization to hire a temporary, full-time employee to assist with Maintenance Worker duties in the Parks & Recreation Department.

AMOUNT & SOURCE OF FUNDING Regular budget

REQUESTING DIRECTOR'S DEPARTMENT: Herman Peters, Director

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: Due to current work load, we need to hire a temporary, full-time employee to assist with Maintenance Worker duties in the Parks & Recreation Department. This position will not exceed ninety (90) days. Position would be temporary and not eligible for benefits. The rate proposed is the same rate that we are currently paying for temporary, part-time positions in the Parks & Recreation Department.

AMOUNT \$8.50 per hour worked. Pay only for hours worked. Not eligible for benefits

STAFF RECOMMENDATION: (Suggested Motion) Move approval to hire a temporary, full-time employee to assist with Maintenance Worker duties in the Parks & Recreation Department as presented.

DATE SUBMITTED: September 4, 2015



AGENDA ITEM NO: Department Business—Personnel—XI. I.

CITY OF STARKVILLE

AGENDA DATE: September 8, 2015

RECOMMENDATION FOR BOARD ACTION

PAGE: 1 of 1

SUBJECT: Approval to fill vacant positions of Apprentice Lineman in the Utilities Department.

AMOUNT & SOURCE OF FUNDING Approved budgeted positions

REQUESTING DIRECTOR'S DEPARTMENT: Terry Kemp, General Manager, Utilities Department

FOR MORE INFORMATION CONTACT: Randy Boyd, Personnel Officer

AUTHORIZATION HISTORY: We have budgeted positions in the department that have not been filled. The Board approved advertising for these positions on June 2, 2015. We have an applicant list that we are interviewing for these positions. This authorization will confirm the approval to hire up to three (3) candidates for these positions from the current applicant list.

The job description is:

STARKVILLE UTILITIES DEPARTMENT

Apprentice Lineman (approved 7/19/11)

Duties--This is work requiring basic skill in care of electric lines and system operated by the City of Starkville, Mississippi. Work involves on the job training and development of proficiency in the work of a lineman. It requires that worker be able to climb poles, replace and repair lights or fixtures, work on or install equipment both on the ground and above ground, operate equipment used by the Department, and be able to follow directions. This is all accomplished under close supervision of superior employees and within instructions given by the Line Foreman.

This is a training position to facilitate training of the individual to become a Lineman. The candidate will be provided training opportunities through a series of both on-the-job and formal educational opportunities. The candidate must show acceptable and continuing progress and advancement through these opportunities to facilitate advancement to the position of Lineman.

Requirements--Minimum requirements for this position include some basic knowledge of electricity, be at least 18 years old, have a high school education or state recognized equivalent, possess a valid class "A" commercial driver's license and acceptable driving record, and be physically capable of climbing poles and handling heavy materials and the ability to carry out the essential job functions.

AMOUNT Rate progression as previously approved by Board. Rate to be determined on prior experience and qualifications.

Apprentice—Level 1	\$31,500 to \$38,000
Apprentice—Level 2	\$36,000 to \$42,500
Apprentice—Level 3	\$40,500 to \$50,000

STAFF RECOMMENDATION: (Suggested Motion) Move approval to fill up to three (3) positions of Apprentice Lineman in the Utilities Department as presented.

DATE SUBMITTED: September 4, 2015



**CITY OF STARKVILLE
RECOMMENDATION FOR BOARD ACTION**

AGENDA ITEM NO:
AGENDA DATE:
PAGE: 1 of 1

SUBJECT: Justice Assistance Grant

AMOUNT & SOURCE OF FUNDING: \$5,169.14

FISCAL NOTE:

**REQUESTING
DEPARTMENT:** Starkville Police

**DIRECTOR'S
AUTHORIZATION:** R. Frank Nichols
CHIEF OF POLICE

FOR MORE INFORMATION CONTACT: Lt. Shawn Word

PRIOR BOARD ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: N/A

DEADLINE:

AUTHORIZATION HISTORY: This request is for authorization to allow the Starkville Police Department to enter an agreement with the Office of Justice Programs in the area of equipment. The total grant is for \$5,169.14 with a 25% match of \$1,292.28 being paid by SPD. This equipment is for Displays to use with DARE, a Child ID package, and equipment for installation of weapon locks.

STAFF RECOMMENDATION:
