

HOME OCCUPATION APPLICATION

City of Starkville

110 West Main Street

Starkville, MS 39759

Ph: 662.323.2525

Email: buildingdept@cityofstarkville.org



APPLICANT'S INFORMATION

Name: _____ Phone: _____

Company Name: _____

Email: _____

Address: _____

PROPERTY OWNER'S INFORMATION (IF NOT APPLICANT)

Name: _____ Phone: _____

Email: _____

Address: _____

BUSINESS INFORMATION

Number of employees not including current residents? _____

How many square feet of the residence will be used by the Business? _____

Will there be outdoor storage of materials, supplies, or equipment used in providing the service or a product of the service? Yes No

I have read the requirements for a Home Occupation in Section 13.5.9 of the Unified Development Code and agree to meet the requirements in full *(see reverse side)* Yes No

Briefly give a description of the home occupation (be sure to include type of services or goods to be provided):

Applicant's Signature: _____ Property Owner's Signature: _____
(required if not applicant)

Date: _____ Date: _____

FOR STAFF USE ONLY

Parcel Number: _____ Current Zone District: _____

Approved By: _____ Date Approved: _____

Unified Development Code- Section 13. Use Regulations and Use Standards

13.5.9. Home Occupations

A. Definition: Any occupation or profession, craft or trade, carried on by a person residing on the premises of a residential dwelling that is clearly incidental and secondary to the use of the residential dwelling, which does not change the character of the dwelling or neighborhood, and which brings little additional traffic and few visitors to the premise.

B. Parking:

1. Off-street parking for customers shall not exceed one (1) space.
2. Vehicles used in connection with the home occupation shall not be parked overnight on a right-of-way.
3. Outside employees shall not be parked on the right-of-way.

C. Loading:

1. Delivery of materials to and from the premises shall not involve the use or increased frequency of vehicles not normally experienced in residential areas.
2. A designated loading area shall not be constructed or added for a home occupation.

D. Additional Standards:

1. Home occupations must be clearly incidental and secondary to the residential use of the structure.
2. There shall be no external evidence of the home occupation and it shall not change the residential character of the building.
3. Home occupations must not use over twenty percent (20%) of the primary building, but can be located within an approved accessory dwelling unit, but not to exceed six hundred (600) square feet of the accessory dwelling unit.
4. All on-site employees associated with a home occupation shall reside within the primary dwelling or the accessory dwelling.
5. No more than two (2) outside employees shall be on site at any one time.
6. Customer and client contact shall be primarily by means other than visits to the premises, and if visits by customers are required, they shall be by appointment only with a maximum of five (5) persons at any one time.
7. Home occupations must not cause the outdoor storage of materials, supplies, or equipment used in providing the service or a product of the service of the home occupation.
8. Home occupations must not have an outside display of merchandise being produced, sold, or stored.
9. The home occupation shall not use mechanical, electrical, or other equipment which produces noise, electrical or magnetic interference, dust, vibration, heat, glare, or other nuisances.